

Lesson Plan for the Semester Starting :August 2026

Name of the subject: Principles and Practices of Management

Subject Code: 25IMSI401DS01

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Ms. Vandana Jain, Asst. Professor

Department: BBA(NEP) 1stSem

Class Time: 1Hr.

Month	Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
	1		Introduction	Lecture and Discussion		
	2		Nature and Process of Management	Lecture and Discussion	Presentation	
	3		Basic Managerial Roles and Skills, Nature of Managerial Work	Lecture and Discussion		
	4		Approaches to Management	Lecture and Discussion		
	5		Approaches to Management	Lecture and Discussion		
	6		Contemporary Issues and Challenges	Lecture and Discussion		
	7		Presentation	Presentation		
	8		Presentation	Presentation		
	9		Presentation	Presentation		
	10		Planning- Concept and purpose	Lecture and Discussion		
	11		Process of Planning and Types of Plans	Lecture and Discussion		
	12		Goal Setting , MBO, Decision Making- Nature	Lecture and Discussion		
	13		Decision Making Process, forms of decision Making	Lecture and Discussion		

	14		Elements of organizing	Lecture and Discussion		
	15		Presentation	Presentation		
	16		Presentation	Presentation		
	17		Presentation	Presentation		
	18		Departmentation	Lecture and Discussion		
	19		Decentralisation, centralization, delegation of authority	Lecture and Discussion	Presentation	
	20		Coordination, span of control, MBO , MBE	Lecture and Discussion		
	21		Organisation Structure and Design	Lecture and Discussion	Presentation	
	22		Presentation	Presentation		
	23		Presentation	Presentation		
	24		Presentation	Presentation		
	25		Staffing	Lecture and Discussion		
	26		Leadership- Nature and Significance, Theories	Lecture and Discussion		
	27		Leadership Theories, Motivation	Lecture and Discussion		
	28		Motivation theories	Lecture and Discussion		
	29		Communication, team building and group dynamics	Lecture and Discussion		
	30		Presentation	Presentation		
	31		Presentation	Presentation		
	32		Presentation	Presentation		
	33		Management Control- Nature and Purpose	Lecture and Discussion		
	34		Process of Control, Kinds of Control System, Essentials of good control system	Lecture and Discussion		
	35		Performance measurement and management, methods of	Lecture and Discussion		

			establishing control			
	36		Overview of strategic Management, SWOT Analysis and Strategy Formulation			
	37		Implementing and evaluating strategies, ethical issues in management,			
	38		CSR and Sustainable management practices			
	39		Presentation	Presentation		
	40		Presentation	Presentation		

*Above are the minimum number of classes to be scheduled for the subjects having classes 5 days per week. For subjects having classes 4 days per week and 3 days per week, the number of lectures are to be reduced i.e. 30 minimum number of classes for 3 days per week subject and 36 minimum number of classes for 4 days per week subject.

Lesson Plan for the Semester Starting w.e.f. 18th August 2026

Financial Accounting- BBA 1st Sem

Paper Code: 25IMS1401DS02

Name of the Institute: DAV INSTITUTE OF MANAGEMENT, FARIDABAD

Name of the teacher with designation: DR. NEETU JUNEJA (Assistant Professor)

Department: BBA

Class time: 1 Hr.

Month	S. No.	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation (If any)
	1		Introduction	Lecture		
	2		Meaning and Need of Accounting, Branches of Accounting, Stakeholders using accounting information	Lecture & ppt		
	3		Scope, Objectives, Advantages of Accounting	Lecture & ppt		
	4		Limitations, Qualitative aspects of financial accounting	Lecture		
	5		Accounting Standards in India and International (outline)	Lecture		
	6		Types of Business Organisations, Accounting Taxonomy	Lecture		
	7		Accounting Principles: concepts	Lecture		
	8		Accounting Principles: concepts	Lecture		
	9		Accounting conventions	Lecture		
	10		Accounting Concept of Income and Expenditure	Lecture		

	11		Classification of capital and revenue	Lecture		
	12		Accounting Equations	Practical Questions		
	13		Accounting Equations	Practical Questions		
	14		Accounting Process, Classification of Assets and liabilities	Lecture	Theoretical Assignment on the first unit topics	
	15		Recording of Business Transaction: Journal	Lecture & Practice		
	16		Journal	Practical Questions		
	17		Recording of Bank Transactions	Practical Questions		
	18		Special Entries	Practical Questions	Exercise of Journal to be solved	
	19		Entries related to GST	Lecture & Numericals		
	20		Entries related to GST	Practical Questions	Exercise of GST entries to be solved	
	21		Subsidiary Books	Practical Questions	Exercise of Subsidiary Books to be solved	
	22		Cash Book	Practical Questions	Exercise of Cash Book to be solved	
	23		Ledger	Lecture & Numericals		
	24		Practice of Ledger	Practical Questions	Exercise of Ledger to be solved	
	25		Trial Balance: Theory and Numericals	Practical Questions	Exercise of Trial Balance to be solved	
	26		Revision Test of Trial Balance	Practical Questions	Test of Trial Balance	

					Numericals	
	27		Rectification of Errors: Two sided Errors	Practical Questions		
	28		Two sided Errors	Practical Questions		
	29		One sided Errors	Practical Questions	Theoretical Assignment on Rectification of Errors	
	30		One sided Errors	Practical Questions	Exercise of Rectification of errors to be solved	
	31		Financial Statements: Concept, Format without adjustment	Lecture and ppts		
	32		Adjustments	Practical Questions		
	33		Adjustments	Practical Questions		
	34		Adjustments	Practical Questions		
	35		Adjustments	Practical Questions		
	36		Adjustments	Practical Questions	Exercise of Financial Statements with adjustments to be solved	
	37		Importance of disclosures in final accounts	Lecture		
	38		Introduction to company	Lecture		
	39		Kinds, Share Capital, Issue of Shares	Lecture		
	40		Issue of Shares	Practical Questions		
	41		Issue of Shares	Practical Questions		
	42		Schedules to accounts	Lecture		

	43		Financial Statements as per companies Act 2013	Lecture		
	44		Provisions for preparation of financial statements	Practical Questions		
	45		Preparation of Income Statement and Balance sheet	Practical Questions		
	46		Green Accounting and Sustainable Reporting	Lecture		
	47		Sustainable Reporting	Lecture		
	48		IFRS Financial Sustainability Disclosure Standard	Lecture	Theoretical Assignment on Green Accounting and Sustainable Reporting	
	49		IFRS Financial Sustainability Disclosure Standard	Lecture		
	50		Workshop	Discussion		

Lesson Plan for the Semester Starting : August 2026

Name of the subject: Business Statistics and Logic

Name of the Institution: DAV Institute of Management

Name of the teacher with designation : Dr. Archana Mittal

Department: BBA

ClassTime:1Hr.

Month	Class	DateofClasst aken	Topic/ChapterCovered	Academic Activity	Test/Assi gnment	Deviatio nifany
August	1		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	2		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	3		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	4		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	5		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	6		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	7		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	8		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	9		UnitI:MeasuresofCentral Tendency&Dispersion	Theory Assignment		
	10		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	11		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	12		UnitI:MeasuresofCentral Tendency&Dispersion	Lecture		
	13		UnitII:Correlation&Regression	Lecture		
	14		UnitII:Correlation&Regression	Lecture		
	15		UnitII:Correlation&Regression	Lecture		
	16		UnitII:Correlation&Regression	Lecture		

	17		UnitII:Correlation&Regression	Lecture		
Septemb er	18		UnitII:Correlation&Regression	Lecture		
	19		UnitII:Correlation&Regression	Lecture		
	20		UnitII:Correlation&Regression	Lecture		
	21		UnitII:Correlation&Regression	Theory Assignment		
	22		UnitII:Correlation&Regression	Test		
	23		UnitIII:Probability& Distributions	Lecture		
	24		UnitIII:Probability& Distributions	Lecture		
	25		UnitIII:Probability& Distributions	Lecture		
	26		UnitIII:Probability& Distributions	Lecture		
	27		UnitIII:Probability& Distributions	Lecture		
	28		UnitIII:Probability& Distributions	Lecture		
	29		UnitIII:Probability& Distributions	Lecture		
	30		UnitIII:Probability& Distributions	Lecture		
	31		UnitIII:Probability& Distributions	Lecture		
	32		UnitIII:Probability& Distributions	Lecture		
	33		UnitIII:Probability& Distributions	Lecture		
	34		UnitIII:Probability& Distributions	Lecture		
	35		UnitIII:Probability& Distributions	Theory Assignment		
	36		UnitIII:Probability& Distributions			
	37		UnitIV:Logic&Reasoning	Lecture		
October	38		UnitIV:Logic&Reasoning	Lecture		
	39		UnitIV:Logic&Reasoning	Lecture		
	40		UnitIV:Logic&Reasoning	Lecture		
	41		UnitIV:Logic&Reasoning	Lecture		
	42		UnitIV:Logic&Reasoning	Lecture		
	43		UnitIV:Logic&Reasoning	Lecture		
	44		UnitIV:Logic&Reasoning	Lecture		
	45		UnitIV:Logic&Reasoning	Lecture		

	46		UnitIV:Logic&Reasoning	Lecture		
	47		UnitIV:Logic&Reasoning	Theory		
	48		UnitIV:Logic&Reasoning	Test		
	49		Revision&Assessments			
	50		Revision&Assessments			
Nov ____	51		Revision&Assessments			
	52		Revision&Assessments			
	53		Revision&Assessments			
	54		Revision&Assessments			

Lesson Plan for the Semester Starting: August 2026

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Dr Parul Nagi

Department: BBA

Semester -1st Sem Sec A& B

Class Time: 1Hr.

Name of the subject: Business Communication

Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
		Unit 1			
1		Intro to Bus Env & Comm.	Lecture		
2		Models of Communication	& Discussion		
3		Buss Comm.- Types & Channels	Lecture & Discussion		
4		Business Comm. - Barriers	Lecture & Discussion		
5		7 C's of Communication	Lecture & Discussion		
6		Formal & Informal Comm.	Lecture & Discussion		
7		Listening Skills	Lecture & Discussion		
8		Comm. On Social Media Platforms	Lecture & Discussion		
		Unit 2			
9		Planning & Executing different types of messages	Lecture & Discussion	Presentation	
10		Emails	Lecture & Discussion		
11		Formal Letters (Planning & Layout of Business Letter)	Group Discussion		
12		Informal Messages on E-platforms	Revision		
13		Indirect & Direct Negative Messages	Lecture & Discussion		
14		Persuasive Messages	Lecture & Discussion		

15		Request letters to various stakeholders	Lecture & Discussion	Presentation - Porter's Five Forces Model	
16		Sales Letters, Complaint & Follow up Letters	Lecture & Discussion	Presentation - Environment Appraisal	
17		Promotion Letters Job application Letters	Lecture & Discussion	Presentation	
18		Cover Letters, Resume & Resignation Letters	Lecture & Discussion		
		Unit 3			
19		Team communication	Lecture & Discussion	Presentation	
20		Managing Comm. during Online Meeting	Lecture & Discussion		
21		Comm. with Virtual Team	Lecture & Discussion		
22		Comm. in Gig Economy	Lecture & Discussion		
23		Presentation skills (Verbal and non-verbal)	Lecture & Discussion		
24		Power Point Presentation skills	Lecture & Discussion	Presentation	
25		Info graphics, introduction to contemporary alternatives (such as- Prize	Lecture & Discussion		
26		Vase, Microsoft Sway, Soho	Lecture & Discussion		
		Unit 4			
27		Social media and individual	Lecture & Discussion		
28		Social media & organizations	Lecture & Discussion		
29		Media Literacy: Strong Digital communication skills - email	Lecture & Discussion		
30		Instant Messaging, Video Conferencing	Lecture & Discussion		
31		E-meetings, Digital collaboration	Lecture & Discussion		
32		Digital citizenship - Digital etiquettes	Lecture & Discussion		
33		Digital Responsibilities	Lecture & Discussion		
34		Introduction to Personal Websites	Lecture & Discussion	Presentation	
35		Introduction to Organizational Websites	Lecture & Discussion		

36		Presentation	Presentation		
37		Presentation	Presentation		
38		Presentation	Presentation		
39		Revision	Revision		
40		Revision	Revision		

Lesson Plan for the Semester Starting : August 2026

Name of the subject: Environmental Science

Subject Code:25IMSX01VA01

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Neha Sharma Asst. Professor

Department: BBA 1st Sem

Month	Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
	1		Environmental Pollution	Lecture and Discussion		
	2		Environmental Pollution	Lecture and Discussion		
	3		Environmental Pollution	Lecture and Discussion		
	4		Nuclear Hazards, role of Individual to prevent Pollution	Lecture and Discussion		
	5		Solid Waste Management	Lecture and Discussion		
	6		Global Warming	Lecture and Discussion	Presentation	
	7		Climate Change	Lecture and Discussion		
	8		Disaster Management- Floods	Lecture and Discussion		
	9		Disaster Management- Cyclones	Lecture and Discussion	Presentation	
	10		Disaster Management- Earthquake	Lecture and Discussion		
	11		Disaster Management- Landslide	Lecture and Discussion		
	12		Water Conservation	Lecture and Discussion		
	13		ACID Rain	Lecture and Discussion		
	14		Multidisciplinary	Lecture and		

			Nature of Environmental Studies and Scope of EVS	Discussion		
	15		Sustainability and Sustainable Development	Lecture and Discussion		
	16		Ecosystem	Lecture and Discussion		
	17		Types of Ecosystem	Lecture and Discussion		
	18		Natural Resources- Forest	Lecture and Discussion		
	19		Food Resources	Lecture and Discussion		
	20		Water Resources	Lecture and Discussion		
	21		Mineral Resources	Lecture and Discussion		
	22		Energy Resources	Lecture and Discussion		
	23		Land Resources	Lecture and Discussion		
	24		Role of Individual in conservation of Natural resources	Lecture and Discussion		
	25		Environmental Legislation	Lecture and Discussion		
	26		Environmental Legislation	Lecture and Discussion		
	27		Environmental Legislation	Lecture and Discussion		
	28		Environmental Legislation	Lecture and Discussion		
	29		Biodiversity- Introduction, Genetic, Species and Ecosystem Diversity	Lecture and Discussion		
	30		Biogeographical Classification	Lecture and Discussion		
	31		Value of Biodiversity	Lecture and Discussion		
	32		Threats to Biodiversity	Lecture and Discussion		
	33		Endangered and Extinct Species	Lecture and Discussion	Test	
	34		Conservation of	Presentation by		

			Biodiversity	Students		
	35		Presentation By Students	Presentation by Students		
	36		Presentation By Students	Presentation by Students	Test	
	37		Presentation By Students	Presentation by Students		
	38		Presentation By Students	Presentation by Students		

*Above are the minimum number of classes to be scheduled for the subjects having classes 5 days per week. For subjects having classes 4 days per week and 3 days per week, the number of lectures are to be reduced i.e. 30 minimum number of classes for 3 days per week subject and 36 minimum number of classes for 4 days per week subject.

Lesson Plan for the Semester Starting : August 2026

Name of the Subject: Indian Vision for Human Society

Subject Code: 25IMSX01MD01

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Ms Vriti Bhatia (Assistant Professor)

DEPARTMENT- BBA, 1ST SEM

Class Time: 1 Hr

Section - A & B

Month	Class	Date of Class Taken	Topic /Chapter Covered	Academic Activity	Test/ Assignment	Deviation (if any)
	1		The World View & Vision of Human Society – non-duality of Priority (Jed) and Purus (Cretan)	Lecture / Discussion		
	2		Human as coexistence of Jed & Cretan; Pancha-mahabhutas	Lecture		
	3		Root of sorrow and suffering; freedom from sorrow	Lecture / Discussion		
	4		Salvation, eternal peace (Vihakarika Satya) and ultimate truth	Lecture		
	5		Various systems of philosophy; realization of truth and completeness in society	Lecture / Discussion		
	6		Aims of human life at individual and societal level; four Purusharthas	Lecture		
	7		Dharma, Artha, Kama and Moksha – meaning and relevance	Lecture / Discussion		
	8		Abhyudaya (progress) and Nishreyasa (perfection)	Lecture		

	9		Pavarotti, Nitrite; Dharma Sutas – Gautama, Apastamba, Baudhayana, Vasistha	Lecture		
	10		Yajnavalkya Smriti; sociology; different stages of life	Lecture / Discussion		
	11		Studenthood, householder ship, retirement and renunciation	Lecture		
	12		Rites and duties; individual matters; personal laws – Achara, Vyavahara, Prayaschitta	Lecture / Discussion		
	13		Artha – Kautilya Arthashastra, Kamandakiya Nitisara, Brihaspati Sutra, Sukra Niti	Lecture		
	14		Moksha – human liberation from ignorance to knowledge	Lecture / Discussion		
	15		Naisthikata – Satyam, Ritam; ethics, integrity and aptitude	Lecture		
	16		True nature of self – Shiksha Valli, Bhrgu Valli; Atman-Brahman concept	Lecture / Discussion		
	17		True constitution of human – Ananda Valli; Pancha Kosha	Lecture		
	18		Pranamaya, Manomaya, Vijnanamaya and Anandamaya Kosha	Lecture		
	19		Four states of consciousness – waking, dreaming, deep sleep and Turiya	Lecture		

	20		Consciousness, life force (Praana) and Pancha Vayus	Lecture / Discussion		
	21		Vidya and Avidya; human bondages; higher and lower knowledge	Lecture		
	22		Sattva, Rajas and Tamas; balancing the three	Lecture / Discussion		
	23		Patanjali Yoga Sutra – Yama, Niyama and Asanas	Lecture		
	24		Pranayama, Pratyahara, Dharana, Dhyana and Samadhi	Lecture / Demonstration		
	25		Sixteen categories of Padartha and Pramanas	Lecture		
	26		Upamana, Shabda, Adhyana and Chatushtayam; sixteen categories continued	Lecture / Discussion		
	27		Nitya, Naimittika, Kamya and Prayashchitta Karma; Nishkama Karma	Lecture		
	28		Meditation and progressive meditation; Narada's education; Ativad to self-knowledge	Lecture / Discussion		
	29		Jnana Yog, Karma Yog and Sanyas Yog for harmonious practice in society	Lecture / Discussion		
	30		Practices for human purpose – philosophy, architecture, grammar, mathematics, astronomy, metrics, sociology, economy, politics, ethics, geography, logic, military science, weaponry, agriculture, mining, trade & commerce, metallurgy, shipbuilding, medicine,	Lecture / Seminar		

			poetics, biology and veterinary science			
--	--	--	--	--	--	--

Lesson Plan for the Semester Starting : August 2026

Name of the Subject: General English

Subject Code: 25ENGX01AE01

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Tajleen Kaur

COURSE –BBA, 1ST SEM

Class Time: 1 Hr

Section - A & B

Month	Class	Date of Class Taken	Topic /Chapter Covered	Academic Activity	Test/ Assignment	Deviation (if any)
AUG	1		The concept of word formation with practice	2		
	2		Root words from foreign languages	2		
	3		Acquaintance with prefixes & suffixes from foreign languages in English to form derivatives	3		
	4		Synonyms & Antonyms	3		
	5		Standard Abbreviations	2		
	6		Phrases and clauses in sentence with exercises	3		
	7		Importance of proper punctuation, creating Coherence	4		
	8		Techniques for writing precisely	3		
	9		Subject verb agreement & noun pronoun agreement	4		
	10		Role play	2	Activity	
	11		Misplaced modifiers	2		
	12		Articles & Prepositions	2		
	13		Test of unit 1&2	1	Test	

	14		Speech	2	Activity	
	15		Debate	2	Activity	
	16		Describing, defining, providing examples or evidence of nature and style of sensible writing	3		
	17		Writing practices- Essay writing& Precis writing	4		
	18		Class test 2 &Article writing	Test	Test	
	19		Pronunciation, Intonation & Stress & Rythm	2		
	20		Conversations dialogues, Communication at workplace	3		
	21		Interviews			
	22		Formal presentation			

Lesson Plan for the Semester Starting: 1st August 2026

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Dr Rashmi Bhargava

Department: BBA

Semester -3rd

Class Time: 1Hr.

Name of the subject: Cost and Management Accounting

Month	Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
August	1		Mgmt. Acc. – Meaning and Functions,	Lecture		
	2		Relationship to management functions	Lecture		
	3		Mgmt. Acc. For Corporate Value Addition, Diff. between Fin. and Mgmt. Acc.	Lecture		
	4		Marginal Costing, Uses of MARGINAL Costing in managerial Decision Making.	Lecture		
	5		Contribution AND CVP	Lecture		
	6		Practical Topics: Contribution, PV Ratio, BEP Ratio.	Practical Questions		
	7		Desired Profit Level.	Practical Questions		

	8		Margin of Safety	Practical Questions		
	9		Introduction to Ratio Analysis, Function, Guidelines, Limitations of Ratio Analysis,	Lecture		
	10		Classification of ratios	Lecture		
	11		Liquidity Ratio Practical	Practical Questions		
	12		Profitability Ratio Practical	Practical Questions		
	13		Turnover Ratio Practical/ Solvency Ratio Practical	Practical Questions		
	14		Overall Profitability Ratios	Practical Questions		
	15		Class test	Class test	Class test	
September	16		Assignment: Interpret profitability ratios of Asian paints 2023-24.	Case study	Case study	
	17		Introduction to FFS, Schedule of Changes in Working Capital	Lecture/ Practical Questions		
	18		Funds From Operation	Lecture/ Practical Questions		
	19		Funds Flow Statement Practical	Practical Questions		
	20		Funds Flow Statement	Practical Questions	Assignment on FFS	
	21		Cash Flow Statement	Lecture		
	22		CF from financial activities, operating activities and	Practical Questions		

			investing activities.			
	23		CF practical exercise	Practical Questions		
	24		Class test	Class test	Class test	
	25		Case study: Prepare FFS from given balance sheet of Asian paints 2023-24.	Case study	Case study	
	26		Introduction and classification of costs	Lecture		
	27		Meaning of budgetary control	Lecture		
	28		Flexible Budget	Practical Questions		
	29		Cash Budget	Practical Questions		
	30		Master Budget, Performance Budgeting, Zero Based Budgeting	Lecture		
October	31		Activity Based Costing	Lecture		
	32		Meaning and significance of ABC	Lecture		
	33		Steps in Activity Based Costing	Lecture		
	34		Meaning and process of standard costing, Types of Variance, Material Variance, Labour Variance, Sales Variance	Lecture/ Practical Questions		
	35		Material Cost Variance, Labour and Sales Revenue	Practical Questions		
	36		Class test	Class test	Class test	

	37		Comparative income Statement and Balance Sheet			
	38		Meaning, importance and methods of cost.	Lecture		
	39		Techniques of costing	Lecture		
	40		Classification of cost	Lecture		
November	41		Cost sheet concept	Lecture		
	42		Preparation of cost sheet	Practical Questions		
	43		Meaning and Objective of material control.	Lecture		
	44		EOQ, Method of Inventory Valuation; FIFO, LIFO	Lecture/Practical Questions	Assignment on Material Variances	
	45		Method of Inventory Valuation: Simple Average, Weighted Average	Lecture/Practical Questions		
	46		Labour Cost Direct and Indirect			
	47		Methods of wage payment			
	48		Classification of Overhead			
	49		Allocation of overhead			
	50		Absorption of overhead			

Lesson Plan for semester starting w.e.f. 1st August 2026

Name of the subject: Legal and Ethical Issues in Business

Subject Code – 26IMS1403DS02

BBA IIIrd Sem

Name of Institute: DAV Institute of Management, Faridabad

Name of Teacher with designation: Dr. (CA) Alka Narula, Assistant Professor

Department: BBA

Class time: 1 Hr.

Month	Class	Date of Class Taken	Topic/ Chapter covered	Academic Activity	Test/ Assignment	Deviation/if any
	1		Unit 1: Business law – definition, scope, importance and role of law in business	Interactive lecture		
	2		Elements of a contract – offer, acceptance and consideration	Question– answer session		
	3		Offer and acceptance – essentials and communication	Case discussion		
	4		Consideration and contractual capacity	Case-based activity		
	5		Essentials of a valid contract	Problem-solving activity		
	6		Types of contracts	Interactive lecture		
	7		Performance obligations under contracts	Case discussion		
	8		Types of contract breaches and remedies	Case analysis		
	9		Product liability and consumer protection laws	Case study		
	10		Business torts and employment law	Discussion		
	11		Unit 1 revision and integrated case analysis	Group discussion	Assignment – 1	
	12		Unit 1 assessment and feedback	Test & feedback	Class Test – 10 Marks	

Month	Class	Date of Class Taken	Topic/ Chapter covered	Academic Activity	Test/ Assignment	Deviation/if any
					(Unit 1)	
	13		Unit 2: Formation of Sales Contract	Interactive lecture		
	14		Contracts for Leasing Goods	Case discussion		
	15		Title and Risk of Loss	Case analysis		
	16		Performance and remedies under sales contracts	Problem-solving activity		
	17		Warranties and Product Liability	Case study		
	18		Introduction to Negotiable Instruments and negotiability	Interactive lecture		
	19		Negotiation and Holders in Due Course	Case-based discussion		
	20		Liability and discharge under Negotiable Instruments	Problem-solving activity		
	21		Bank Customer Relations and Electronic Fund Transfers	Discussion		
	22		Unit 2 revision and integrated case discussion	Group activity	Assignment – 2	
	23		Unit 2 assessment and feedback	Test & feedback	Class Test – 10 Marks (Unit 2)	
	24		Unit 3: Definition and importance of business ethics; Indian context	Interactive lecture		
	25		Institutionalization of Business Ethics in the organization	Case discussion		
	26		Benefits of Ethical Conduct; Ethical Issues and Stakeholder Concerns	Group discussion		
	27		Social Responsibility and Regulatory	Interactive lecture		

Month	Class	Date of Class Taken	Topic/ Chapter covered	Academic Activity	Test/ Assignment	Deviation/if any
			Framework			
	28		Corporate Social Responsibility; Environment & Business	Case study		
	29		Business Ethics in Marketing and Finance functions	Case analysis		
	30		Business Ethics in Human Resource functions	Case analysis		
	31		Ethical responsibilities of multinational corporations	Group discussion		
	32		Ethical dilemmas facing businesses globally	Case study		
	33		Discrimination, human rights and environmental impact	Case discussion		
	34		Intellectual property and ethical issues in business	Case analysis		
	35		Unit 3 revision and ethical dilemma discussion	Group activity	Assignment – 3	
	36		Unit 3 assessment and feedback	Test & feedback	Online Quiz / Class Test – Unit 3	
	37		Unit 4: Philosophical approaches to ethical decision making	Interactive lecture		
	38		Ethics & Religious approaches; Moral & Legal aspects of ethical decision making	Discussion		
	39		Ethical aspects in Bhagavad Gita	Text-based discussion		
	40		Kautilya's Arthashastra and ethical thought	Case discussion		
	41		Swami Vivekanand on	Presentation		

Month	Class	Date of Class Taken	Topic/ Chapter covered	Academic Activity	Test/ Assignment	Deviation/if any
			Ethics and his message to the youth of India	/ discussion		
	42		Ethical Decision Making in Organizations	Case analysis		
	43		Individual and Organizational Factors Influencing Ethical Decisions	Case study		
	44		Karmayog – Indian philosophy of work ethics	Discussion		
	45		Introduction to Integral Humanism	Interactive lecture		
	46		Ethical Decision-Making Frameworks to Improve Decision-Making Outcomes	Problem-solving activity		
	47		Corporate Governance and its Impact on Ethical Decision-Making	Case study		
	48		Whistleblowing and Conflict Resolution	Role play / discussion	Assignment – 4	
	49		Unit 4 revision and integrated ethical decision-making cases	Group discussion	Online Quiz – Unit 4	
	50		Comprehensive revision, doubts and feedback	Revision & doubt clearing	Final revision	

Lesson Plan for the Semester July - Dec. 2026
Name of Institute: DAV Institute of Management, Faridabad
Subject: Human Resource Management
BBA (NEP) IIIrd Semester
Faculty Name: Dr. Ritu Gandhi Arora
Associate Professor (Post Graduate Department of Management Studies)

Lecture No.	Topic
1	Ice Breaking session: Importance of the subject
2	Why should future managers study HRM: Importance of HR factor, Meaning and evolution of HRM
3	Role, competencies and functions of HR Manager/ Department
4	Major HR Influencing Factors- Challenges and Opportunities
5	HRM in Globally Competitive Environment
6	Human Resource and Business Partnership
7	Strategic HRM: Meaning, Importance
8	HR Policies: Meaning, Objectives
9	HR Policies: Benefits and Obstacles in implementing policies
10	Strategic HRM
11	Re-conceptualization of Unit 1(Quiz, Test, Assignment etc.)
12	Human Resource Planning- Responsibility for HRP, Factors for HRP
13	Talent Acquisition: Recruitment: Meaning, factors affecting recruitment
14	Recruitment: Sources: Traditional and Modern, Importance/Drawbacks of each source
15	Selection: Meaning, Importance of putting right people at the right place at right time.
16	Selection Process: In detail (Stages in selection process)
17	Competency Management: Meaning, Objectives and Importance
18	Induction and Orientation: Meaning, Purpose and Importance
19	Managing the GIG Employees
20	Virtual Employee Management and Teams
21	Career Planning: Meaning, Process and its importance
22	Employee Training: Meaning, Objectives and Needs Assessment
23	Methods of Training: On the Job and Off the Job Training methods
24	Evaluation of Training Programme
25	Management Development: Meaning, Methods
26	Difference between Training and Management Development,
27	Re Conceptualization of the Topics Covered (Case Study/Quiz competition)
28	Talent Management: Meaning, Objectives and Importance
29	Performance Management: Meaning, Process of Development of Performance Management System, Importance

30	Performance Management: Various Methods of Managing/Appraising Performance
31	Compensation Management: Meaning and Structure, Importance of Good compensation package
32	Fringe Benefits: Meaning and Types
33.	Compensation Package of Special Groups/Executives/BODs etc.
34	Workplace Laws: Various Acts related to workplace like Payment of Wages Acts, Employee Compensation Act etc.
35	Industrial Relations: Meaning, Objectives and Importance of Maintaining Cordial Relationship amongst employer and employee
36	HRIS: Meaning, Importance and Benefits of implementing HRIS in organizations
37	HR in MSME Enterprises and Service Sector
38	Green HRM: Meaning, challenges in implementing Green HRM and sustainability
39	Workplace Wellness: Employee Welfare, Health and Safety
40	HR role in Organization's Transformation

Note:

Internals, Quiz, Presentations and other evaluations for the Internal Assessment purpose will organize / arrange as per department schedule;

No. of hrs. may exceed or reduce according to class participation or understanding of the topic.

Sd...

Dr. Ritu Gandhi Arora

(Associate Professor)

Post Graduate Department of Management Studies

Lesson Plan for the Semester Starting: July- Dec 2026

Name of the subject: Indian Systems of Health and Wellness

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Dr. Archana Mittal

Department: BBA

Class Time: 1Hr.

Month	Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test /Assignment	Deviation if any
Aug	1		Unit I: Definition of Health; importance of health in everyday life	Lecture		
	2		Unit I: Components of health – physical and social health	Lecture + Discussion		
	3		Unit I: Components of health – mental health	Lecture + Case Discussion		
	4		Unit I: Components of health – spiritual health and its relevance	Lecture + Reflection		
	5		Unit I: Integrated concept of health; concept of wellness	Lecture + Discussion		
	6		Unit I: Mental health and wellness	Lecture + Case Study		
Sep	7		Unit I: Determinants of health behaviour – individual and social factors	Lecture + Discussion		
	8		Unit I: Determinants of health behaviour – lifestyle and	Lecture + Activity	Assignment – I	

			environment			
	9		Unit I: Unit I revision and application	Revision + Discussion	Quiz – I	
	10		Unit II: Mind–body connection in health – concept and relation	Lecture		
	11		Unit II: Implications of mind–body connection	Lecture + Case Study		
	12		Unit II: Well-being – why it matters? Dimensions and significance	Lecture + Discussion		
	13		Unit II: Factors influencing well-being; healthy behaviour	Lecture + Activity		
	14		Unit II: Digital wellbeing – concept, need and challenges	Lecture + Discussion		
	15		Unit II: Digital habits, screen time and balanced technology use	Case Study + Discussion	Quiz – II	
	16		Unit II: Unit II revision and integrated application	Revision + Group Discussion	Written Test – I (15)	
	17		Unit III: Malnutrition – concept, causes and consequences	Lecture		
Oct	18		Unit III: Under-nutrition – meaning, causes and implications	Lecture + Case Study		
	19		Unit III: Over-nutrition – meaning, causes and implications	Lecture + Discussion		
	20		Unit III: Malnutrition, under-nutrition and	Group Activity		

			over-nutrition – comparison			
	21		Unit III: Body systems and common diseases	Lecture		
	22		Unit III: Sedentary lifestyle and risk of disease	Lecture + Discussion		
	23		Unit III: Modern lifestyle and associated health risks	Lecture + Case Study		
	24		Unit III: Prevention and healthy lifestyle choices	Lecture + Application	Assignment – II	
Nov	25		Unit III: Unit III revision and student presentations	Seminar / Presentations	Book Review / Essay / Seminar – 15	
	26		Unit IV: Health beliefs of India; traditional understanding of health	Lecture + Discussion		
	27		Unit IV: Health systems in India – AYUSH	Lecture		
	28		Unit IV: Perspective of indigenous people towards health	Lecture + Case Discussion		
	29		Unit IV: Happiness and well-being in India	Lecture + Discussion		
	30		Unit IV: Educational Visit to nearby Vipassana Centre; reflection on Indian System of Well Being	Educational Visit / Reflection	GD / Debate – 10	

Lesson Plan for the Semester Starting: July 2026

Name of the subject: Disaster Management

Subject Code: 26IMSX03VA01

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Vandana Jain, Assistant professor

Department: BBA 3rd Sem

Month	Class	Unit	Topic / Content	Teaching– Learning Activity	Assessment / Assignment	Deviation if any
	1	I	Introduction to Disaster Management: meaning, scope and importance	Lecture and Discussion		
	2	I	Key concepts: hazard, disaster, risk, exposure and capacity	Lecture and Discussion		
	3	I	Types of disasters: Geophysical disasters	Lecture and Discussion		
	4	I	Hydrological and Meteorological disasters	Lecture and Discussion		
	5	I	Biological and Atmospheric disasters	Lecture and Discussion		
	6	I	Human-made disasters	Lecture and Discussion		
	7	I	Global trends in disasters	Lecture and Discussion		

	8	I	Impacts of disasters: physical, social and economic	Lecture and Discussion		
	9	I	Political, environmental and psychosocial impacts	Lecture and Discussion		
	10	I	Vulnerability: physical, economic and social vulnerability	Lecture and Discussion		
	11	II	Disaster Management Cycle: overview	Lecture and Discussion		
	12	II	Response and recovery	Lecture and Discussion		
	13	II	Risk assessment: hazard identification	Lecture and Discussion		
	14	II	Risk assessment: vulnerability, exposure and capacity	Lecture and Discussion		
	15	II	Mitigation and prevention	Lecture and Discussion		
	16	II	Preparedness planning	Lecture and Discussion		
	17	II	Prediction and warning systems	Lecture and Discussion		
	18	II	Disaster Risk Reduction (DRR)	Lecture and Discussion		

	19	II	Community-Based Disaster Risk Reduction (CBDRR)	Lecture and Discussion		
	20	II	Integrated disaster management plan – workshop	Lecture and Discussion		
	21	III	Disaster Risk Management in India: institutional framework	Lecture and Discussion		
	22	III	Disaster Management Act and national framework	Lecture and Discussion		
	23	III	National Disaster Management Authority and related institutions	Lecture and Discussion		
	24	III	State, district and local disaster-management mechanisms	Lecture and Discussion		
	25	III	Policies, plans and programmes in India	Lecture and Discussion		
	26	III	International strategy for disaster risk reduction	Lecture and Discussion		
	27	III	Sendai Framework for Disaster Risk Reduction	Lecture and Discussion		

	28	III	International initiatives and cooperation	Lecture and Discussion		
	29	III	Comparative case study: India and another country	Lecture and Discussion		
	30	III	Unit III revision and application	Lecture and Discussion		
	31	IV	Emergency Management: meaning, principles and coordination	Lecture and Discussion	Oral assessment	
	32	IV	Explosion and industrial accidents	Lecture and Discussion	Case analysis	
	33	IV	Nuclear emergencies	Lecture and Discussion	Short quiz	
	34	IV	Transport and mining accidents	Lecture and Discussion		
	35	IV	Spills: oil and hazardous materials	Lecture and Discussion		
	36	IV	Threats: bomb and terrorist attacks	Lecture and Discussion		
	37	IV	Stampede and conflict-related emergencies	Lecture and Discussion		
	38	IV	Training and demonstration: NIDM, NDRF, NCC, paramilitary/fire services/civil	Guest lecture/video/field interaction	Reflection report	

			administration			
	39	IV	Emergency response plan and mock drill	Mock drill	Performance assessment	
	40	I–IV	Comprehensive revision, presentations and course evaluation	Student presentations + quiz + feedback	Final formative assessment	

Lesson Plan for the semester starting (July 2026 –Dec 2026)

Management Information System – BBA 3rd Sem

Name of the Institute: DAV Institute of Management, Faridabad

Name of teacher with designation: Dr. Ashima Tandon (Assistant Professor)

Department: MBA

Class Time: 1Hr.

Month	S. No.	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation if any
August	1		Introduction to MIS	Class Discussion		
UNIT -I	2		Basics of MIS	Lecture		
	3		Types of MIS	Lecture		
	4		Types of MIS	Lecture		
	5		Types of MIS	Lecture		
	6		Types of MIS	Lecture		
	7		Dimensions and components of IS	Class Discussion		
	8		Benefits of MIS	Class Discussion		
	9		IT infrastructure and its evolution	Lecture	Assignment 1	
	10		Components of IT infrastructure	Lecture		
	11		Components of IT infrastructure	Lecture		
	12		New approaches for system building in the digital firm era	Class Discussion		
	13		UNIT-I Revision		UNIT –I TEST	
UNIT-II	14		Database Management System: An Introduction	Class Discussion		
	15		Objectives of Database Approach	Lecture		
	16		Characters and components of database management systems	Lecture		
	17		Data Processing Systems	Lecture		
	18		Components of DBMS packages and database administration	Lecture		

Month	S. No.	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation if any
	19		Entity-Relationship Model	Lecture		
	20		Entity-Relationship Model	Lecture	Assignment 2	
September	21		Entity-Relationship Model	Practical: ER diagram for a business scenario		
	22		ER diagrams: cardinality and relationship types	Practical: ER diagram for a business scenario		
	23		UNIT-II Revision		UNIT-II TEST	
UNIT-III	24		Information System Applications: MIS applications in business	Class Discussion		
	25		DSS	Lecture		
	26		GDSS	Lecture		
	27		DSS vs GDSS: applications in E enterprise	Lecture		
	28		Knowledge Management System:	Lecture		
	29		Knowledge-Based Expert System	Discussion / expert-system examples		
	30		Enterprise Model System	Lecture		
	31		E-Business and E-Commerce	Lecture		
	32		E-Business and E-Commerce	Class Discussion	Assignment 3	
	33		E-Communication	Lecture		
	34		Business Process Reengineering	Lecture		
	35		Business Process Reengineering	Class Discussion	Case Study	
	36		UNIT-III Revision		UNIT-III TEST	
UNIT -IV	37		Managing Projects	Class Discussion	—	
	38		Objectives of project management	Lecture		
	39		Fundamentals of project management	Lecture		
	40		Information system with agile methodologies	Lecture		

Month	S. No.	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation if any
October	41		Introduction of SCRUM	Lecture	Case Study	
	42		Roles and meetings	Lecture		
	43		User stories, project risk and controlling risk factors	Lecture	Assignment-4	
	44		Ethical, social and political issues in the information era	Lecture		
	45		UNIT-IV Revision		UNIT-IV TEST	
	46		Presentations will be conducted from time to time as classes will continue till November			
	47					
	48					
	49					
	50					

NOTE:

- ✓ Classes might increase depending on students' doubts.
- ✓ Additional presentations will be conducted time to time. The dates will be updated later.
- ✓ Practical sessions will be conducted from time to time as per the requirements of the syllabus.
- ✓ Revision classes will continue till the commencement of exams.

Practical Work / Activities

- Analyse a real-world MIS implementation case and identify the types of MIS used, benefits realised and challenges faced.
- Set up and manage a basic DBMS scenario; perform basic operations and create an Entity-Relationship diagram.
- Design and interpret an ER model for a business scenario and translate business requirements into database concepts.
- Design and analyse an e-commerce / e-business model incorporating digital goods and e-commerce business models.
- Manage a mini project using agile methodologies, including SCRUM roles, meetings, user stories and risk management.

Lesson Plan for the Semester Starting : 1st August 2026

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Dr Bhawna Sharma, (Asstt. Prof.)

Department: BBA

Semester -5th

Name of the subject: Business Policy & Strategic Management

Month	Class	Date of Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
August	1		Introduction			
	2		Business Policy-Meaning, Nature, objectives	Lecture		
	3		Strategic Management Process	Lecture		
	4		Strategic Management Process-Strategy formulation and Strategy Implementation	Lecture		
	5		Meaning of Vision & Mission, Features	Lecture		
	6		Meaning of Vision & Mission, Features	Lecture		
	7		Establishment of Strategic Direction	Lecture		
	8		Establishment of Strategic Direction	Lecture		
	9		Corporate Strategy & Strategic Activation	Lecture		
	10		Corporate Strategy & Strategic Activation	Lecture		
	11		Strategic Business Units –Meaning, Features	Practical		
	12		Strategic Business Units Importance	Practical		
September	1		Top Management –BOD	Practical		
	2		Sub Committees-Formation	Practical		
	3		Sub committees-Audit Committee, Remuneration Committee	Lecture		
	4		CEO-Task & responsibilities	Practical		

	5		Skills of Top Management	Practical		
	6		Corporate Governance	Practical		
	7		Corporate Governance	Practical		
	8		Nature of company's Environment	Practical		
	9		SWOT Analysis	Lecture		
	10		Evaluating Multinational environment	Lecture		
October	1		Core Competencies	Lecture		
	2		Corporate Strategy	Practical		
	3		Strategic Excellence & Positions	Lecture		
	4		Strategic Excellence & Positions	Practical		
	5		BCG MATRIX	Practical		
	6		GE Cell 9 Matrix	Lecture		
	7		Stop light strategic Model	Lecture		
	8		Directional policy matrix Model	Lecture		
November	1		Grand strategy selection Matrix	Practical		
	2		Model of Grand Strategy dusters	Lecture		
	3		Behavioral Considerations affecting strategic Choices	Lecture		
	4		Contingency approach to Strategic Choice	Lecture		
	5		Revision UNIT-1	Lecture		
	6		Revision UNIT-2	Lecture		
	7		Revision UNIT-3	Lecture		
	8		Revision UNIT-4	Lecture		

Lesson Plan for the Semester Starting:1st August 2026

Name of the Subject: Principles of Marketing

Subject Code:26IMSI1405DS02

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Dr. Anjali Ahuja (Asstt. Prof.)

Department:BBA (Sec. A)

Class Time: 1Hr. (4 Hrs./Week)

Class	Date of Actual Class taken	Topic/Chapter Covered	Academic Activity	Test/Assignment	Deviation if any
1		Overview of Syllabus	Lecture		
2		Introduction to Marketing: Nature, Scope	Lecture, ppt		
3		Core Concepts	Lecture, ppt		
4		Tasks of Marketing Management	Lecture, ppt		
5		Corporate Orientation towards marketplace	Lecture, ppt		
6		Marketing Environment	Lecture, ppt		
7		Marketing Research and Information System	Lecture, ppt		
8		Marketing Research and Information System	Lecture, ppt		
9		Developing Marketing Strategy and Plan	Lecture, ppt		
10		Ethical Issues in Marketing	Lecture, ppt		
11		Revision Unit-1	Discussion	Assignment-1	
12		Understanding Consumer and Business Markets	Lecture, ppt		
13		Consumer Buying decision process in Consumer Markets	Lecture, ppt		
14		Consumer Buying decision process in Business Markets	Lecture, ppt		
15		Building Customer Value, Satisfaction and Loyalty	Lecture, ppt		
16		Managing Customer Relations	Lecture, ppt		
17		Market Segmentation	Lecture, ppt		
18		Targeting and Positioning approaches to deal with market Competition	Lecture, ppt		
19		Tools of Product Differentiation	Lecture, ppt		
20		Revision Unit-2	Discussion	Assignment-2	
21		Product life cycle	Lecture, ppt		
22		Product mix and product line decisions	Lecture, ppt		
23		New Product Development process	Lecture, ppt		
24		New Product Development process	Lecture, ppt		
25		Branding	Lecture, ppt		
26		Packing and Labelling Decisions	Lecture, ppt		
27		Pricing Objectives	Lecture, ppt		
28		Determinants of Price	Lecture, ppt		
29		Pricing methods and strategies	Lecture, ppt		

30		Revision Unit-3	Discussion	Assignment-3	
31		Promotion Mix- Advertising	Lecture, ppt		
32		Sales promotion	Lecture, ppt		
33		Public relations, personal selling	Lecture, ppt		
34		Functions of intermediaries	Lecture, ppt		
35		Channel design decisions: Selecting channel members, Channel management	Lecture, ppt		
36		Wholesaling and Retailing	Lecture, ppt		
37		Contemporary marketing trends and issues: Globalization, Consumerism	Lecture, ppt		
38		Green marketing, digital marketing	Lecture, ppt		
39		Evaluation and control of marketing effort	Lecture, ppt		
40		Reasons for and benefits of going international, Entry strategies in international marketing	Lecture, ppt	Assignment-4	
41		Revision Unit-4	Discussion		

*Above are the minimum number of classes to be scheduled for the subjects having classes 5 days per week. For subjects having classes 4 days per week and 3 days per week, the number of lectures are to be reduced to 40 and 30 minimum number of classes respectively. Guest lectures, Workshops, merit classes and remedial classes would be conducted apart from this.

Lesson Plan for semester starting w.e.f. 1st August 2026

Human Resource Management - BBA5th Semester, Sec-(A&B)

Paper Code: 26IMSI405DS03

Name Of Institute: DAV Institute Of Management, Faridabad

Name of Teacher with designation: Dr. Dhriti Ahuja, Assistant Professor

Department: BBA(II)

Class time: 1 Hr.

Month	Class	Date of Class Taken	Topic/ Chapter covered	Academic activity	Test/ Assignment	Deviation/if any
	1		Overview of Subject	Verbal/Discussion		
	2		Concept of HRM	Lecture/Presentation		
	3		Scope of HRM	Lecture/Presentation		
	4		Objectives & Functions	Lecture/Presentation		
	5		Challenges	Lecture/Presentation		
	6		Competencies	Lecture/Presentation		
	7		Strategic Importance	Lecture/Presentation		
	8		Human Resource Planning	Lecture/Presentation	Assignment on HR Outsourcing	
	9		Objectives & Process of HRP	Lecture/Presentation		
	10		HR Information System	Lecture/Presentation		
	11		Contemporary issues	Lecture/Presentation		
	12		Recruitment-Overview	Lecture/Presentation		
	13		Sources of Recruitment	Lecture/Presentation		
	14		Selection & its process	Lecture/Presentation		
	15		Career Planning	Lecture/Presentation		
	16		Succession Planning	Lecture/Presentation		

	17		Socialization & Induction- concept & its relevance	Lecture/Presentation		
	18		Employee Training-concept	Lecture/Presentation		
	19		Investment in Training	Lecture/Presentation		
	20		Training Need Assessment	Lecture/Presentation		
	21		Designing Training Program	Lecture/Presentation		
	22		Designing Executive development	Lecture/Presentation		
	23		Evaluation of T&D program	Lecture/Presentation		
	24		Revision till now			
	25		Concept of Performance Appraisal	Lecture/Presentation		
	26		Assessment & Development centers	Lecture/Presentation		
	27		Potential Appraisal	Lecture/Presentation		
	28		Rewarding Performance	Lecture/Presentation		
	29		Determine compensation structure	Lecture/Presentation		
	30		Pay for performance & Incentive Plans	Lecture/Presentation		
	31		Performance Management System	Lecture/Presentation		
	32		ESOP & Executive compensation	Lecture/Presentation		
	33		Designing & administering benefits & services	Lecture/Presentation		
	34		HR In Knowledge Industry	Lecture/Presentation		
	35		HR in Virtual Organization	Lecture/Presentation		

	36		HR in Mergers & Acquisitions	Lecture/Presentation		
	37		Outplacement & Outsourcing	Lecture/Presentation		
	38		Employee Leasing	Lecture/Presentation		
	39		HR Audit	Lecture/Presentation		
	40		International HRM	Lecture/Presentation		
	41		Imp Ques Discussion	Lecture/Presentation		

LESSON PLAN FOR SEMESTER STARTING W.E.F. 1st AUGUST 2026**BUSINESS STATISTICS****Course Code:** 26IMSI405DS04**Class:** BBA 5th Semester**Name of Institute:** DAV Institute of Management, Faridabad**Name of Teacher with Designation:** Ms.Shweta Nagpal, Assistant Professor**Department:** BBA NEP**Class Time:** 1 Hr. (5 Hrs./Week)

Month	Class	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation / if any
Aug	1		Statistics: Meaning, Evolution, Scope, Limitations and Applications	Lecture		
	2		Data Classification: Meaning, Objectives and Types of Classification	Lecture		
	3		Tabulation: Meaning, Objectives and Role of Tabulation	Lecture		
	4		Parts and Types of Tables	Lecture	Class Exercise on Table Construction	
	5		Construction of Tables and Significance of Tabulation	Lecture		
	6		Diagrams: Significance, Types and Construction	Lecture	Practice Questions on Diagrams	
	7		Graphs: Significance, Types and Construction	Lecture		
	8		Unit I Revision and Business Applications of Data Presentation	Discussion/Problem Solving	Assignment on Classification, Tabulation & Presentation	
	9		Measures of Central Tendency: Meaning, Objectives and Applications	Lecture		
	10		Arithmetic Mean: Calculation, Characteristics and Applications	Lecture	Numerical Practice	
	11		Median: Calculation, Characteristics and Applications	Lecture	Numerical Practice	
	12		Mode: Calculation, Characteristics and Applications	Lecture	Numerical Practice	
	13		Geometric Mean: Calculation, Characteristics and Applications	Lecture		
	14		Harmonic Mean: Calculation, Characteristics and Applications	Lecture	Numerical Practice	
	15		Comparison, Characteristics and	Discussion/Problem	Short Quiz	

Month	Class	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation / if any
			Limitations of Measures of Central Tendency	Solving		
Sep	16		Measures of Variation: Meaning and Objectives; Range	Lecture	Numerical Practice	
	17		Quartile Deviation and Mean Deviation	Lecture	Numerical Practice	
	18		Standard Deviation: Concept and Calculation	Lecture	Numerical Practice	
	19		Coefficient of Variation and Skewness	Lecture	Numerical Practice	
	20		Unit II Revision and Integrated Numerical Practice	Discussion/Problem Solving	Unit II Test	
	21		Correlation: Meaning and Importance; Positive and Negative Correlation	Lecture		
	22		Types of Correlation: Simple, Partial and Multiple Correlation	Lecture		
	23		Methods of Studying Correlation: Scatter Diagram and Graphic Method	Lecture	Practice Exercise	
	24		Direct Method of Correlation and Interpretation	Lecture	Numerical Practice	
	25		Properties of Correlation Coefficient	Lecture	Numerical Practice	
	26		Rank Correlation	Lecture	Numerical Practice	
	27		Coefficient of Determination	Lecture	Numerical Practice	
	28		Regression: Lines of Regression and Coefficient of Regression	Lecture	Numerical Practice	
	29		Standard Error of Estimate and Business Interpretation of Regression	Discussion/Problem Solving	Assignment on Correlation & Regression	
	30		Unit III Revision and Case-based Practice on Correlation & Regression	Discussion/Problem Solving	Unit III Test	
Oct	31		Index Numbers: Meaning, Importance and Uses in Business	Lecture		
	32		Construction of Simple Price, Quantity and Value Index Numbers	Lecture	Numerical Practice	
	33		Construction of Weighted Price, Quantity and Value Index Numbers	Lecture	Numerical Practice	
	34		Test for an Ideal Index Number	Lecture	Numerical Practice	
	35		Time Series: Meaning and Components—Secular Trend, Cyclical, Seasonal and Irregular Variations	Lecture		
	36		Methods of Estimating Secular Trend	Lecture	Numerical Practice	
	37		Seasonal Indices and Methods of Estimation	Lecture	Numerical Practice	
	38		Use of Time Series in Business	Lecture	Case Discussion	

Month	Class	Date of Class Taken	Topic / Chapter Covered	Academic Activity	Test / Assignment	Deviation / if any
			Forecasting and Its Limitations			
	39		Calculating Growth Rate in Time Series	Lecture	Numerical Practice	
	40		Unit IV Revision and Comprehensive Numerical Practice	Discussion/Problem Solving	Unit IV Test	
Nov	41		Revision of Unit 1	Discussion/Revision		
	42		Test of Unit 1			
	43		Revision of Unit 2	Discussion/Revision		
	44		Test of Unit 2			
	45		Revision of Unit 3	Discussion/Revision		
	46		Test of Unit 3			
	47		Revision of Unit 4	Discussion/Revision		
	48		Test of Unit 4			
	49		Previous year QP discussion and Practice	Discussion/Revision	Important Questions Discussion	
	50		Previous year QP discussion and Practice	Discussion/Revision	Important Questions Discussion	

*Above are the minimum number of classes to be scheduled for the subjects having classes 5 days per week. For subjects having classes 4 days per week and 3 days per week, the number of lectures are to be reduced to 40 and 30 minimum number of classes respectively. Guest lectures, Workshops, merit classes and remedial classes would be conducted apart from this.

Name of the Subject: Health & Wellness (Minor Course)

Subject Code:

Name of the Institution: DAV Institute of Management

Name of the teacher with designation: Ms Vriti Bhatia (Assistant Professor)

Class Time: 1 Hr

Section - A & B

Date of Class Taken	Topic /Chapter Covered	Academic Activity	Test/ Assignment	
	Unit 1: National Health Policy, 2017 – Introduction & Objectives	Lecture / Discussion		
	Unit 1: National Health Policy, 2017 – Principles	Lecture		
	Unit 1: National Health Policy, 2017 – Challenges	Lecture / Discussion		
	Unit 1: National AYUSH Mission – Objectives	Lecture		
	Unit 1: National AYUSH Mission – Components	Lecture		
	Unit 1: National AYUSH Mission – Challenges	Lecture / Discussion		
	Unit 1: Role of WHO's Health Guidelines in National Health Policy	Lecture / Discussion		
	Unit 1: Review of National Health Policy & National AYUSH Mission	Revision		
	Unit 2: Integrated Child Development Services (ICDS) – Introduction & Salient Features	Lecture		
	Unit 2: ICDS – Objectives	Lecture		
	Unit 2: ICDS – Contributions	Lecture / Discussion		
	Unit 2: ICDS – Problems	Lecture / Discussion		
	Unit 2: National Rural Health Mission (NRHM) – Salient Features	Lecture		
	Unit 2: NRHM – Objectives	Lecture		
	Unit 2: NRHM – Contributions	Lecture / Discussion		
	Unit 2: NRHM – Problems	Lecture / Discussion		
	Unit 2: National Urban Health Mission (NUHM) – Salient Features	Lecture		
	Unit 2: NUHM – Objectives	Lecture		
	Unit 2: NUHM – Contributions	Lecture / Discussion		
	Unit 2: NUHM – Problems; Unit 2 Review	Revision / Discussion		
	Unit 3: National Program for Family Planning – Salient Features	Lecture		
	Unit 3: National Program for Family Planning – Objectives	Lecture		

	Unit 3: National Program for Family Planning – Limitations	Lecture / Discussion		
	Unit 3: PM Surakshit Matritva Abhiyaan – Salient Features	Lecture		
	Unit 3: PM Surakshit Matritva Abhiyaan – Objectives	Lecture		
	Unit 3: PM Surakshit Matritva Abhiyaan – Limitations	Lecture / Discussion		
	Unit 3: Janani Suraksha Yojana – Salient Features	Lecture		
	Unit 3: Janani Suraksha Yojana – Objectives	Lecture		
	Unit 3: Janani Suraksha Yojana – Limitations	Lecture / Discussion		
	Unit 3: Mission Indradhanush – Salient Features	Lecture		
	Unit 3: Mission Indradhanush – Objectives	Lecture		
	Unit 3: Mission Indradhanush – Limitations; Unit 3 Review	Revision / Discussion		
	Unit 4: Pradhan Mantri Jan Arogya Yojana (PM-JAY) – Salient Features	Lecture		
	Unit 4: PM-JAY – Objectives	Lecture		
	Unit 4: PM-JAY – Limitations	Lecture / Discussion		
	Unit 4: National AIDS Control Program – Salient Features & Objectives	Lecture		
	Unit 4: National AIDS Control Program – Limitations	Lecture / Discussion		
	Unit 4: PM Swasthya Suraksha Yojana – Salient Features & Objectives	Lecture		
	Unit 4: PM Swasthya Suraksha Yojana – Limitations	Lecture / Discussion		
	Unit 4: Complete Unit Review – PM-JAY, National AIDS Control Program & PM Swasthya Suraksha Yojana	Revision / Test		